

## Administration

Position	Assistant Director (Administration)
Educational Qualification	Master's in Business Administration (MBA) with BBA, preferably in Management from any recognized university with four first classes/divisions in academic life.
Experience	At least 2 years of experience in relevant field is needed.
Age	Not more than 30 years.
Salary	Monthly gross salary is around Tk.36,000.

**\*\* In addition, Contributory Provident Fund, Gratuity, Group Insurance, International Training, Scholarship, etc. will be provided to all regular employees as per Institutional policy.**